



## Mystic Waters Group Reservations Information

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Group reservations available Monday–Friday, from June 2 to August 8

Reservations are accepted beginning February 4, and are processed on a first come, first-served basis.  
Please include a second choice, in the event your first choice has reached capacity.

TIMES	FEES	GROUP SIZE
10:00a–2:00p	\$13 per camper,	Minimum 10
Monday–Friday	\$11 per counselor	Maximum 500

### IMPORTANT!

Groups with children under 10 years are required to have a 1:5 counselor to camper ratio.  
With children 10 years and over the ratio is 1:10.

*Please note: Groups who do not meet these safety minimums will be refused admission.*

### LUNCH

Groups can bring their own sack lunch or purchase items from the Island Café  
Lunch times will be assigned on the day of your trip. The Island Café opens at 11:30a.

### PAYMENT

A \$50 deposit for each visit is due with each reservation form. *Requests are not processed without a deposit.*

Your deposit will be applied to the amount due at the door.

**Balance is due at the door on the date of your trip.**

You may also pre-pay the amount due. Refunds are only issued for amounts exceeding \$10.00.

**Please make checks payable to the Des Plaines Park District.**

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### CERTIFICATE OF INSURANCE

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To complete your reservation, the Des Plaines Park District needs a copy of your Certificate of Insurance in the amount of \$1,000,000.00 (one million dollars) that must include the following language:

“Additional insured for 1 million dollars which is to include the Des Plaines Park District, its officers, employees, volunteers and agents.” This document must also list your specific rental dates.

Note: Organizations who are members of the Park District Risk Management Agency (PDRMA) are exempt.

### CONFIRMATION

Confirmation of your reservation will be e-mailed to you, along with other information about your visit.

### REFUND POLICY

Cancellations made by you will result in possible rescheduling, or forfeit of your \$50 deposit.  
Cancellations made by the Des Plaines Park District due to weather or unforeseen circumstances will result in possible rescheduling or full refund of your deposit.

**Prairie Lakes Aquatic Center • 515 E. Thacker Street • Des Plaines, IL 60016**

Phone: 847-390-4949 • [www.DPParks.org](http://www.DPParks.org)

**Mystic Waters • 2025 Miner Street • Des Plaines, IL 60016 • 847-391-5740 (in season)**



Des Plaines Park District

2025 Group Reservation Request Form

Reservations are processed in the order in which they are received.

Instructions: Please complete the requested information below. You must use a separate form for each requested visit. Requests are not processed without a deposit. Please make sure that you provide a phone number where you can be reached, in case questions arise. Thank you for your reservation.

Reservation Date First Choice Day Month Date Year 2025

Reservation Date Second Choice Day Month Date Year 2025

Agency Name

Contact Person

Address Street

Address City State Zip

Phone Number Office Cell Home

Alternate Number Office Cell Home

Fax Number

E-Mail Address

Our agency is a member of the Park District Risk Management Agency (PDRMA)

Number of Campers x \$13 per camper =

Number of Counselors\* x \$11 per counselor =

Total Number of Guests Total Price =

\$50.00 Deposit - \$ 50.00

Total Due on Arrival =

Check Enclosed Visa Master Card Discover Expiration Date

Card Number CVV 3-digits On back of card

Please do not email your credit card information.

Cardholder Name Charge Amount \$

Signature Date

\*There must be at least one adult present for every ten children age ten and older, and one adult present for every five children under the age of ten. Supervisors who are eighteen years and older are considered adults.



## Des Plaines Park District General Rules

1. After getting off the bus, everyone in your group will be given wristbands. They identify your group to our staff. Everyone must wear them the entire day. The amount of wristbands given will reflect the final charge amount.
2. Supervisors/counselors are required to watch their children at all times. There must be at least one counselor for every five campers under the age of 10 and one counselor for every 10 campers 10 years and older throughout the entire facility at all times. Campers wearing lifejackets must be in arms reach of a counselor at all times.
3. Campers under the age of 10 must be accompanied by a counselor in the lazy river. Counselors with campers 10 years of age or older do not have to enter the lazy river but must at least be present at the entrance or exit of the lazy river.
4. Lifeguards are on duty to respond to emergencies only. If First Aid is needed the first aid office is located outside the locker room entrances.
5. Shoes are not allowed on the pool deck. Please remove them before leaving the locker room.
6. After leaving the locker room, a staff member will show your group to your assigned sitting area. Keep your belongings there throughout the day- as close to the fenced portion of your assigned area as possible. The tented area is for all camps to share, however feel free to eat your lunch underneath the tent if room allows. Campers are not allowed to eat in concessions area.
7. Lounge and deck chairs are not to be used by campers or counselors.
8. There is no running on the pool deck or boisterous activity allowed.
9. Guests must be 42 inches or taller to ride the water slides.
10. Food and drinks are allowed in the designated food areas only. Concessions are available for everyone to use, however all food must be eaten in the assigned sitting area and not the picnic tables. Campers are not allowed to use the picnic tables.
11. Your group will have a specific time when they can eat lunch. Please listen for your group to be called. Campers buying food in the concessions stand must be accompanied by a counselor.
12. All groups are responsible for cleaning up their own assigned areas. If your group needs more garbage bags please ask one of our staff.
13. Please listen for when it is time for your group to leave.
14. Campers and counselors must also abide by the general facility rules. Staff can provide you with a physical copy of these rules if you wish to see them.
15. Most of all enjoy your time at Mystic Waters!

I, the undersigned, will take full responsibility for making sure that all members of my group are aware of and will follow the above rules and facility rules/regulations for the duration of time the group is inside the facility. Furthermore, I will abide by all pre-arranged terms and conditions that are stated in the group reservation confirmation/contract.

Print Name: \_\_\_\_\_

Staff Initial: \_\_\_\_\_

Sign Name: \_\_\_\_\_